

# Slips, Trips & Falls Prevention Best Practices for Hotels & Resorts

With guest services a top priority for hotels and resorts, it's important not to let safety fall by the wayside.



These best practices provide valuable safety considerations and tips for lodging properties.

## INTERIOR AREAS:

- Keep work areas clean, orderly and dry.
- Keep work environments free of protruding nails, splinters, holes, loose boards and tiles.
- Ensure storerooms and service rooms are clean, orderly and dry.
- Clear aisles of equipment and other materials.
- Clean floors on a regular basis using degreasers, brushing and extraction of contaminants.
- Keep restrooms clean, sanitary, orderly and dry.
- Repair loose tiles in restrooms.
- Inspect stairs and stairwells for safe usage and proper illumination.

## FLOOR COVERINGS:

- Use absorbent walk-off mats at all doorways that lead inside the building.
- Change mats in entryways frequently during inclement weather.
- Use low-profile, highly abrasive mats in areas where grease and oil are present.
- Place mats with a non-slip backing on wet surfaces.
- For thicker mats, make sure they are constructed with beveled yellow edges to minimize tripping.
- Ensure all mats lay flat (no curled edges).
- Inspect floor mats daily.
- Replace mats when worn.

## SPILLS:

- Keep floors free of spills and debris.
- Mop up tracked-in rain or spilled liquids immediately.
- Use "wet floor" signs before and after cleaning floors and to alert guests of spills.
- Sweep up loose debris immediately.
- Treat slippery spots caused by oil or grease with absorbent materials until removed.
- Use an appropriate absorbent material to clean up chemical spills.

### EQUIPMENT:

- Maintain refrigerators and ice machines so they are free of leaks.
- Close file cabinet drawers when not in use.
- Secure electrical wiring on the floor with brightly colored tape.
- Check all lighting fixtures are fully operational.
- Make sure all exit signs are properly illuminated and emergency exits are clear of obstructions.
- Fitness equipment should be inspected regularly for wear and damage.

### EXTERIOR AREAS:

- Clear walkways of leaves, debris, ice, snow and oils.
- Check that all building exterior lighting fixtures are fully operational.
- Ensure receiving areas, ramps and stairs are clear of ice, snow and oils.
- Check lighting fixtures in parking area are fully operational.
- Clear parking areas of ice and snow.
- Use slip resistant paint on all curbs.
- Repair potholes, cracks and depressions in walkways and parking areas.

### STAFF:

- Remind employees to make sure they can see where they are going when moving items.
- Instruct employees to promptly report all potential tripping hazards and unsafe conditions.
- Ensure employees who have access to kitchen and/or maintenance areas wear slip-resistant shoes.



## About SUITELIFE

SUITELIFE provides an all lines insurance and risk management program for hotels, resorts, and hotel management companies and is an Inner Club Circle Member of the Boutique & Lifestyle Lodging Association (BLLA).

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