

Best Practices Parking Operations Checklist

General Liability	Yes	No	Action Needed
Parking			
Signs instruct pedestrians not to use ramps	<input type="checkbox"/>	<input type="checkbox"/>	
Mirrors in parking garages to increase visibility on blind turns	<input type="checkbox"/>	<input type="checkbox"/>	
Posted speed limit signs clearly visible	<input type="checkbox"/>	<input type="checkbox"/>	
Speed bumps used before intersections and blind turns	<input type="checkbox"/>	<input type="checkbox"/>	
If parking stops used, conduct regular inspections to ensure in good condition with no rebar exposed that could cause bodily injury or property damage	<input type="checkbox"/>	<input type="checkbox"/>	
Maintain landscaping to reduce blind spots on turns	<input type="checkbox"/>	<input type="checkbox"/>	
Security gates maintained and tested to ensure they will open automatically if blocked	<input type="checkbox"/>	<input type="checkbox"/>	
Carbon monoxide detectors with automatic fans to manage air quality for internal parking areas	<input type="checkbox"/>	<input type="checkbox"/>	
Audio and visual alarms for pedestrians when car approaches exit from underground parking structure	<input type="checkbox"/>	<input type="checkbox"/>	
Emergency call boxes installed in multiple locations on each parking level with direct indication to on-site security or off-site police	<input type="checkbox"/>	<input type="checkbox"/>	
Vehicular Accidents			
Direct pedestrian routes from parking spaces to exits	<input type="checkbox"/>	<input type="checkbox"/>	
Manlifts/Elevators			
Manlifts are inaccessible to third parties	<input type="checkbox"/>	<input type="checkbox"/>	
Workers Compensation			
Vehicle Awareness			
Employees use fluorescent vests when walking through parking lot	<input type="checkbox"/>	<input type="checkbox"/>	
Employees instructed to use staircases and not walk up and down parking ramps	<input type="checkbox"/>	<input type="checkbox"/>	
Employees trained on vehicle awareness	<input type="checkbox"/>	<input type="checkbox"/>	
Use of convex mirrors and speed limit signs near cashier booths	<input type="checkbox"/>	<input type="checkbox"/>	

Employee Training			
Use of sweepers and utility carts, snow removal equipment	<input type="checkbox"/>	<input type="checkbox"/>	
Customized job-specific training	<input type="checkbox"/>	<input type="checkbox"/>	
Security procedures and handling robberies	<input type="checkbox"/>	<input type="checkbox"/>	
Security			
Use of signage "Attendant Has No Cash"	<input type="checkbox"/>	<input type="checkbox"/>	
Manlifts			
Employees are provided training on how to safely use manlift	<input type="checkbox"/>	<input type="checkbox"/>	
Formal safety rules developed and enforced regarding safe use of the manlift	<input type="checkbox"/>	<input type="checkbox"/>	
Regular manlift inspections conducted by outside certified contractor and by in-house maintenance	<input type="checkbox"/>	<input type="checkbox"/>	
Manlifts used by trained employees, strictly enforced	<input type="checkbox"/>	<input type="checkbox"/>	

For more Risk Engineering best practices, see our General Liability, Workers Compensation, Automobile Liability and Property Quick Reference Guides.

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