

## I. Instructions

1. All questions must be answered. If space is insufficient, attach additional sheets of paper.
2. Please have this application signed and dated by an owner, partner or director of the firm.

Company Name:

List Covered Locations:

## II. Questionnaire

1. Describe any water intrusion incidents in the past five years (including but not limited to roofs, windows, walls, doors, floors, foundations, plumbing, HVAC, or flooding):

2. Describe your organization's water abatement program in detail, including inspection and maintenance procedures:

3. Describe your organization's water abatement program in detail, including remediation procedures:

4. Describe in detail any water abatement or mold remediation completed as a part of renovations to the facility in the past five (5) years:

5. Describe your organization's Preventative Maintenance (PM) procedures, including individual HVAC Units as well as the PM schedule for cleaning condensate pans and drain hoses:

6. What are your organization's procedures for investigating, remediating and documenting when water intrusion and/or an odor is reported by employees, residents and/or guests?

7. What are the procedures for inspecting individual rooms and/or units for evidence of water intrusion, including the frequency and documentation of inspections?

8. Has there been any mold growth observed inside the building in the past 5 years? YES NO  
If yes, please describe:

9. Has there been any water damage and mold remediation claims in the past 5 years? YES NO  
If yes, please describe:

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Name: \_\_\_\_\_

Title: \_\_\_\_\_